**Windsor Sixth Form**

**16 to 19 Bursary Fund Application 2019-20**

Please read the Bursary guidance carefully before completing and submitting your application)

**Group 2 (Section A)**

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| Discretionary bursary for students from lower income households.* Full Bursary – Household Income below £20,000
* Partial Bursary – Household Income between £20,000 - £25,000
* Partial Bursary – Household Income between £25,000 - £27,000
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| --- | --- | --- | --- |
| Students full name: |  | Tutor Group |  |
| Students full address: |  |
| Contact telephone number: |  |
| Email address |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Distance (miles)** | **Please tick** | **Below £20k** | **£20k - £25k** | **£25k - £27k** |
| Per month £ | **Annual £** | Per month £ | **Annual £** | Per month £ | **Annual £** |
| 15+ |  | 50 | **500** | 45 | **450** | 40 | **400** |
| 5 to 15 |  | 45 | **450** | 40 | **400** | 35 | **350** |
| 0 to 5 |  | 40 | **400** | 35 | **350** | 30 | **300** |

|  |  |
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| **Number of Dependants** | **Please tick** |
| 1 |  |
| 2 |  |
| 3 plus |  |

**\*Additional claims may be made throughout the year. Your son/daughter will receive a letter informing them of the value of this amount by the end of October.**

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| Evidence of financial circumstances (please tick) |
| You need to provide proof of household income levels with either a P60, HMRC evidence e.g. Tax Credits award, Universal Credits or other benefits award letter that demonstrates total household income.  |  |
| Information provided is for this purpose only and will be treated in the strictest confidence |

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| **I confirm that I have read the attached guidance, and the information provided on this form is correct.****I confirm that I will inform the Sixth Form administration team of any changes to my personal circumstances.** |
| Student signature: | Date: |
| Parent/Guardian signature:  | Date: |

**Group 2 (Section B)** to be completed by Bursary Fund Administrator

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| I have seen the evidence required for the full bursary and have placed copies on the students files |
| Administrator name: |
| Administrator signature: | Date: |
| Finance authorisation: | Date |